

Application for Premises Licence

London Wonderground 2021
Empress Place, Earls Court, London SW6 1TT

APPLICANT

Underbelly Limited

DPS

Bertie Woodhead

DESCRIPTION

London Wonderground 2021 is a live performance venue situated in the heart of London.

Time limited proposal for a Premises Licence authorising licensable activities at Empress Place, Earls Court for the London Wonderground 2021. The proposed Premises Licence will be time limited from 15 July until 26 September 2021 (inclusive) only.

The application follows consultation with the Council.

The proposed Premises Licence is on similar terms to time limited Premises Licences previously granted to the applicant in respect of events taking place in Leicester Square, Trafalgar Square and Cavendish Square.

PROPOSED LICENSABLE ACTIVITIES

Days	Sale of Alcohol (on sales only)	Performance of Dance Exhibition of Film Recorded Music Live Music Provision of Facilities for Entertainment of a similar description Performance of a Play	Opening Times
Sunday – Wednesday	12:00 – 23:00	10:30 – 22:00	10:00 – 23:00
Thursday – Saturday	12:00 – 23:00	10:30 – 23:30	10:00 – 00:00

PROPOSED CONDITIONS

1. A minimum of one SIA licensed door supervisor shall be on duty at each entrance of the premises at all times whilst it is open for business.
2. The Premises Licence Holder shall comply with all reasonable requirements of the Hammersmith & Fulham Police Licensing Team, Noise and Nuisance Team, Hammersmith & Fulham Council, the London Fire and Emergency Planning Authority and the Metropolitan Police Service.
3. Unless otherwise agreed, no later than 28 days prior to the event the Premises Licence holder must ensure an Event Management Plan is presented to the parties listed in the above conditions for their comments. The Event Management Plan shall include, as a minimum:
 - a. Emergency and Evacuation procedures;
 - b. Crowd management and stewarding arrangements;
 - c. A detailed plan showing site layout and emergency egress points;
 - d. A detailed plan showing CCTV locations installed by the Premises License Holder;
 - e. Risk Assessments;
 - f. A schedule detailing types and locations of emergency equipment;
 - g. Sanitary accommodation; &
 - h. The capacity of fully enclosed locations where alcohol is sold.
4. So far as is reasonably practicable the Premises Licence Holder shall ensure that the event is run in accordance with the Event Management Plan.
5. There shall be a minimum of one personal licence holder on duty on the premises during operational hours. Details of the personal licence holder (including name and contact number) shall be displayed in a prominent position on site.
6. No alcohol shall be taken outside of the boundary of the licensable area.
7. All staff engaged outside the entrance to the premises, or supervising or controlling queues, shall wear high visibility jackets or vests.
8. Notices shall be prominently displayed at all exits (including the Big Top and Underbelly Theatre) requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
9. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
10. The premises shall operate a Challenge 25 age restricted sale policy and shall display appropriate signage advising customers of this policy.
11. The age of the audience members to the Big Top and Underbelly Theatre shall be appropriate to the performance.
12. A refusals record shall be kept at the premises to record details of all refusals to sell alcohol. This record shall contain the date and time of the incident, a description of the customer, the name of the member of staff who refused the sale, and the reason the sale was refused. The record shall be made to police and authorised officer of the Licensing Authority on request.

13. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the LBHF Police Licensing Team. All entry will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.
14. CCTV covering areas inside and outside of the premises shall be installed and maintained to police recommendations with properly maintained log arrangements.
15. CCTV shall be working and recording correctly at all times. All images shall be stored for a minimum of 31 days.
16. Appropriate signage shall be displayed in prominent positions, informing customers they are being recorded on CCTV.
17. The Licence Holder/DPS/Manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the police and authorised officers of the Licensing Authority on request.
18. An incident log shall be maintained by the Licence Holder/DPS/Manager that details incidents that occur in or in the immediate vicinity of the premises. This shall include refused sales, any incidents of disorder, seizures of drugs or offensive weapons, any faults in the CCTV system, and ejections from the premises as a minimum.
19. The incident record shall be kept on the premises and be available for inspection by the police or an authorised officer of the Licensing Authority at all times the premises is open.
20. Any special effects or mechanical installations shall be arranged, operated and stored so as to minimise any risk to the safety of those using the premises.
21. No person shall give at the premises any exhibition, demonstration or performance of hypnotism, mesmerism or any similar act or process which produces or is intended to produce in any other person any form of induced sleep or trance in which susceptibility of the mind of that person to suggestion or direction is increased or intended to be increased. NOTE: (1) This rule does not apply to exhibitions given under the provisions of Section 2(1A) and 5 of the Hypnotism Act 1952.
22. Licensable activities at events in the Big Top and Underbelly Theatre shall only be provided to persons who are a ticket holder for that event.
23. The licence holder shall ensure that any queuing for the Big Top or Underbelly Theatre performances shall take place within the licensed area.
24. The safe capacity of London Wonderground shall be continuously reviewed and action taken if necessary to ensure the capacity remains at a safe capacity.

25. All drinks shall be served in paper, plastic or polycarbonate only except for wine or sparkling wine (including champagne) in the Big Top and Underbelly Theatre.
26. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
27. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
28. All emergency exit doors shall be available at all material times without the use of a key, code, card or similar means.
29. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.
30. Curtains and hangings shall be arranged so as not to obstruct emergency safety signs or emergency equipment.
31. All fabrics, curtains, drapes and similar features including materials used in finishing and furnishing shall be either non-combustible or be durably or inherently flame-retarded fabric. Any fabrics used in escape routes (other than foyers), entertainment areas or function rooms, shall be non-combustible.
32. The certificates listed below shall be submitted to the licensing authority upon written request:
 - a. Any permanent or temporary emergency lighting battery or system
 - b. Any permanent or temporary electrical installation
 - c. Any permanent or temporary emergency warning system
33. There shall be no external entertainment beyond 22:00 hours.
34. Waste bottles or other glass shall not be disposed of or transported in bulk through any external area between the hours of 22:00 and 07:00 the following day.
35. Deliveries and collections (including refuse and/or recycling collections) associated with the premises shall be arranged between the hours of 07:00 to 22:00 only.
36. Flashing or particularly bright lights on or outside the premises shall not cause a nuisance to nearby properties (save insofar as they are necessary for the prevention of crime).
37. All ventilation and extraction systems and ducting shall be correctly installed, operated, maintained and regularly serviced, all in accordance with manufacturer's instructions, to ensure that they are operating correctly and efficiently so as not to cause a nuisance to neighbours arising from noise or odour.
38. A sufficient number of easily identifiable, readily accessible receptacles for refuse must be provided, including provisions for concessions. Arrangements must be made for regular collection. Public areas must be kept clear of refuse and other combustible waste prior to, and so far as is reasonably practicable, during the licensed event.

39. Residential properties and the relevant amenity group(s) in the immediate vicinity of Empress Place will be contacted as soon as reasonably practicable (and in any event no later than 28 days) prior to the Event advising them of the times of the Event and any sound check or rehearsal times and giving them a telephone number to contact in the event that they have any complaints.
40. Electrical generators, where used, must be:
 - i. Suitably located clear of buildings, marquees and structures, and free from flammable materials;
 - ii. Enclosed to prevent unauthorised access;
 - iii. Able to provide power for the duration of the event;
 - iv. Backed up electrical generators are to be provided to power essential communications, lighting and safety systems in the event of primary generator failure.
41. The minimum number of toilet accommodation shall include:
28 Womens Cubicles
6 Mens Cubicles
20 Urinals
42. Details of all marquees, tented structures and temporary structures should be provided including emergency exits and signage, fire warning and fire fighting equipment.
43. All fabric, including curtains and drapes used on stage for tents and marquees, or plastic and weather sheeting, shall be inherently or durably flame retardant to the relevant British Standards. Certificates of compliance must be available upon request by an authorised officer of Hammersmith and Fulham Council or The London Fire Brigade.
44. Any moving flown equipment must contain a device or method whereby failure in the lifting system would not allow the load to fall. All hung scenery and equipment must be provided with a minimum of two securely fixed independent suspensions such that in the event of failure of one suspension the load shall be safely sustained.
45. The Premises Licence Holder must maintain a regular safety patrol at all times when the public are present in the licensed area to check for and guard against possible emergency hazards. The area underneath any stage and fixed seating areas is to be kept clear of flammable materials.
46. The Premises Licence Holder must ensure that competent persons are employed to assess the electrical requirements at the event and the compatibility of the electricity supply with the equipment to be used. Appropriate safety devices (such as 30mA Residual Current Devices at Source) must be used for electrical apparatus, particularly for any electrical equipment exposed to adverse conditions or electrical equipment to be used in association with hand held devices (e.g. microphones). The competent person must make a certificate of inspection of the electrical installation available for inspection.
47. For the external entertainment there shall be no striptease or nudity, and all persons shall be decently attired at all times, except when the premises are operating under the authority of a Sexual Entertainment Venue licence.